

PARK MAINTENANCE CREW SUPERVISOR

General Statement of Duties

Performs difficult skilled work coordinating a small crew in the day-to-day maintenance of the Park facilities and grounds maintenance.

Distinguishing Features of the Class

An employee in this class is responsible for leading a small crew of workers involved in maintaining or repairing park facilities and grounds maintenance including mowing, landscaping, turf maintenance and structural facility repairs. Work requires supervision over and participation in an assigned project. The employee may also operate heavy equipment associated with a particular work activity. Work is performed under the regular supervision of the Park Maintenance Supervisor and is reviewed by frequent project inspections in progress to evaluate work in progress and provide specific directions as required.

Illustrative Examples of Work

Coordinates and participates in the work of a crew; assigns tasks to workers in the field and inspects work in progress.

Supervises and participates in the maintenance and repair of park facilities, including structural and grounds maintenance.

Ensures compliance with safety procedures and practices.

Supervises and operates backhoe, front end loader, rubber tire tractor, bobcat, mowing equipment, weed eaters, leaf blowers, and edgers; operates various hand tools.

Supervises the maintenance and upkeep of equipment and tools used by the crew.

Supervises and participates in regular inspections of parks; removes leaves, empties trash, stocks and cleans restrooms; inspects for needed repairs.

Supervises and performs building maintenance such as painting, carpentry, electrical, masonry, plumbing and roofing tasks.

Supervises and participates in the tasks associated with ball fields, including turf maintenance, drags, lines and sets bases for ball fields).

Assists in set up for special Departmental and Town functions and activities.

Performs related duties as required.

Knowledge, Skills, and Abilities

Work requires considerable knowledge of tools and equipment used in the work assigned.

Work requires considerable knowledge of the tools, materials and equipment used in the maintenance and repair of assigned responsibilities.

Work requires considerable knowledge of the occupational hazards and safety precautions surrounding the maintenance and repair of park facilities, including structural and grounds

maintenance.

Employee must be skilled in the operation of heavy construction equipment.

Employee must have the ability to direct, train, supervise and evaluate subordinate personnel.

Employee must have the ability to maintain effective working relationships with supervisors, peers, subordinates and citizens.

Employee must have the ability to understand and follow oral and written instructions.

Physical Requirements

Must be able to physically perform the basic life operational support functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, walking, pushing, pulling, fingering, grasping, feeling, talking and hearing, and repetitive motions.

Must be able to perform heavy work exerting up to 100 pounds of force occasionally and/or up to 20 pounds of force constantly to move objects.

Must possess the visual acuity to perform mechanical or skilled trades' tasks of a non-repetitive nature such as carpenters, technicians, service people, plumbers, and painters.

Must possess the visual acuity to be the operator of trucks, forklifts, cranes, and other equipment.

The worker is subject to both inside and outside environmental conditions and noise.

The worker is subject to hazards such as proximity to moving mechanical parts, electrical current, or exposure to chemicals.

The worker is subject to atmospheric conditions such as fumes, odors, dusts, mists, gases, or poor ventilations.

The worker may come in contact with potentially infectious bodily fluids during the performance of his/her duties.

Desirable Education and Experience

High school diploma and some specialized technical training in facility maintenance, landscape design or turf management. Experience in the operation of heavy construction equipment, including supervisory experience.

Special Requirements

North Carolina Class C Driver's License

Additional Information

This position is classified as safety sensitive per the Town's Personnel Policy.

Fair Labor Standards Act (FLSA) Status

Non-Exempt

2024